

HQR LONDON 2022


Event Information for table host companies



HQR Summer Ball - Saturday, 25th June 2022

JA Marriott Grosvenor House Hotel
Great Room entrance via Park Lane

What's Included in your Package?

| | | |
|------------------|---|---|
| Table: | An all-inclusive table for 10 people | |
| Food: | A sumptuous three course meal, followed by coffee and petit fours | |
| Beverages: | Sparkling wine drinks reception 6.30pm - 7.15pm |  |
| | Inclusive beer, wine and soft drinks from 7.30pm to 12.30am | |
| | Three red / white wine options are included in your package with the option of upgrade wine selections on the night. | |
| Photography: | <p>Photographers have been booked to capture the celebrations and photographs will be available to view / download after the event for social media/PR purposes, with our compliments via the HQR flickr page.</p> <p>NB. attendance at this event confirms your acceptance to images of you and your guests being published on Flickr and used in future promotional material for the HQR Trust.</p> | |
| Entertainment: | <p>Compère and ex-England cricketer Chris Cowdrey will host the event. Chris will be supported by Russ Williams for the live auction element of our evening.</p> <p>Following the evening's formalities, a live band will take to the stage who will perform a live 90-minute set, followed by a DJ until close.</p> | |
| Charities: | A portion of your table cost and all proceeds raised by the charity auctions, which takes place after dinner, will be donated on an equal basis to this year's chosen charities - The Lighthouse Club and Winstons's Wish. All proceeds from the raffle will be donated to The Graham Hughes International Charity. | |
| Other: | Bespoke event table centres and evening programmes will be provided. | |
| Outline Timings: | 6.30pm | Arrival for sparkling wine reception |
| | 7.15pm | Call to dinner |
| | 7.30pm | Welcome speech and dinner is served |
| | 9.15pm | Charity raffle and live /silent auctions |
| | 10.00pm | Live band |
| | 11.30pm | DJ |
| | 1.00am | Carriages |
| Dress Code: | Black Tie (formal evening dress for ladies NB. This is intended to be a partners event | |

As well as the obvious networking opportunity for all members of the London HQR sector, and in keeping with the corporate social responsibility and charitable nature of our industry, the HQR Summer Ball will also raise funds for people less fortunate than ourselves by way of a raffle and auction.

All raffle and live auction items available will be included in the evening brochure provided on your tables upon arrival. On your table, you will find books of raffle tickets and an envelope in which you should enclose your payments and ticket stubs for collection during dinner.

Tickets for the raffle are £10 each and you and your guests have a chance of winning some spectacular prizes.

We shall also continue with the running of a silent auction throughout dinner in a bid to maximise the time for attendees to network, limiting the time spent at tables after dinner.

A single cash point is available on site at the hotel, but we would respectfully request that you advise your guests in advance of the charitable aspect of the evening should they wish to partake in the raffle.

Charity Raffle & Live/Silent Auctions



A form can be found on the 'attendee download' page on the HQRLondon website which is required to be completed, scanned and returned to the event organiser NO LATER THAN 10th June 2022.

This form requires you to confirm;

- Your attendee names in full
- Their seating positions around the table
- Special dietary requirements*

* Please note that due to the scale of this event, there will be a set menu for the evening which will include a vegetarian option. Special dietary requirements should only be noted where the vegetarian option is required or specific allergies apply ie. Gluten free / nut allergy etc.

Your guests should be entered onto the form in the order in which you wish them to be seated. Place cards will be positioned according to the information you provide.

Please note: whilst we will always try to accommodate, we cannot guarantee that any special dietary requirements or seating plan preferences will be met should your form arrive later than the cut-off date noted above.

The spelling of guest names will appear on table plans / place cards etc. as per the information supplied by you on is form. Please ensure you complete it clearly.



If you or your guests would like to stay over on the evening of the event, The 5* Grosvenor House hotel has a large number of rooms on site. You can book online or via telephone:

www.marriott.co.uk
020 7499 6363

Please note that rates fluctuate and are subject to availability at the time of booking.

Check in from 3pm on Saturday, 25th June.
Check out by 12 noon on Sunday, 26th June

Alternative Hotels

With our event located in the heart of Mayfair, plenty of alternative hotels are available nearby covering a range of budgets to suit; including;

London Hilton, Park Lane
22 Park Lane, London, W1K
www.hilton.com

Millenium Hotel, Mayfair
44 Grosvenor Square, London, W1K
www.millenniumhotels.com

Park Plaza - Various locations
Westminster Bridge / Waterloo / County Hall / Albert Embankment / Victoria
www.parkplaza.com

Premier Inn - Various locations
Victoria / Leicester Square / King's Cross / Waterloo / Kensington
www.premierinn.com

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